

memorandum

DATE: JAN 29 2001

REPLY TO
ATTN OF: EM-5 (W. Boyce, 6-8856)

SUBJECT : Defense Nuclear Facilities Safety Board Recommendation 2000-2 Implementation Plan
Commitment No. 20, Annual Review of ES&H Assessments

TO: Distribution

The purpose of this memorandum is to provide guidance on your responses to commitment No. 20 of the Implementation Plan for DNFSB Recommendation 2000-2 which reads:

“Annually, LPSOS will review the results of ES&H assessments performed during the previous year and provide the Secretary with a summary report for each of their sites. ”

This is to be an annual report due each February. Complete guidance is to be provided via DOE directive which has not been issued. We expect the February 2001 report to be part of an evolutionary process leading to development of a directive. This year, emphasis will be on timely submittal of reports to start the process. The initial report should be short (2 to 10 pages per field/operations office), executive summary style, with minimal technical jargon, addressing the following issues for each site:

- Summarize the scope and schedule of ES&H assessments by the contractor, line, and Office of Independent Oversight for the previous calendar year. Assessments need not be individually discussed.
- Summarize the results generically for each site. Individual Vital Safety Systems need not be discussed but the process for assuring their review should be described.
- Note actions to address significant issues including issues where the field manager has requested assistance.

Field/Operations offices where EM is LPSO should submit summary reports to EM-5, Attention: William Boyce with a copy to their HQ program contact, no later than February 21, 2001. Please provide an electronic copy of your response to william.boyce@em.doe.gov. Where EM is not LPSO, please provide an electronic copy of the EM input to the Defense Programs or Office of Science lead. Mr. Boyce can be reached at (202) 586-8856 if there are questions.



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