

**Recommendation 2000-2 Commitments by date**

**As Of Feb 9, 2001**

	<b>Commitment number and text</b>	<b>Deliverable</b>	<b>Due Date</b>	<b>Responsibility</b>	<b>Status</b>
1	The Secretary will initiate Phase I assessments and issue guidance/criteria to ensure consistent results.	Assessment criteria/guidance	November 2000	Assistant Secretary, EH	Complete
2	Cognizant Secretarial Officers (CSOs) will identify and list safety-class systems, safety-significant systems, and other systems that perform important defense in depth functions in defense nuclear facilities at each of their facilities. These lists will be used for other actions described within this implementation plan and forwarded to the FTCP for use in determining the system expertise needed at the Federal level.	CSO memos forwarding system lists to the Chair of the FTCP.	November 2000	Assistant Secretary, EM Deputy Administrator, DP	EM and DP lists sent to FTCP.  DNFSB has DP list via FTCP.  Classifier found the compiled lists are unclassified.  EM and DP are reviewing the lists in light of the revised VSS definition. EM should have a revision Feb 13. DP will have a revision for the definition and to include more facilities in 2 weeks.  DNFSB notified of delay till Feb 9
14	While awaiting formal requirements to be established, the Secretary will provide interim direction that will have contractors initiate actions to designate system engineers for vital safety systems.	Secretarial Letter	November 2000	Assistant Secretary, EH	Letter should be in Exec Sec Feb 12  DNFSB notified of delay until Feb 9
26	DOE-HDBK-3010-94 <i>Airborne Release Fractions/Rates and Respirable Fractions for Nonreactor Nuclear Facilities</i> will be revised to eliminate problematic guidance regarding HEPA filter performance.	Issuance of a letter to field office managers describing the handbook changes and the need to screen authorization basis documents for possible unreviewed safety questions, including filter service life. Corrective actions to be entered into CATS.	November 2000	Assistant Secretary, EM Deputy Administrator, DP	Complete
12	The Department will complete an initial review of the ability of DOE sites to effectively prevent fires and respond effectively in the event that a fire occurs. This review, in addition to the Phase I assessments, will provide the information to plan the comprehensive study described in Commitment 13.	Initial Review report	December 2000	Assistant Secretary, EH	Complete

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22	The Department will provide briefings to the Board approximately every four months.	Briefings	January 2001, and about every 4 months	Assistant Secretary, EH	Board moved first briefing to Public Meeting 2/13/01
28	Field Management Council review of consolidation of the QPL laboratory and FTF operation	Maintain operation and funding of the FTF at Oak Ridge, and maintain contact with the Army's Edgewood facility to remain apprised of plans for its continued operation until a revised strategy is established and implemented	January 2001	Assistant Secretary, EM	Complete.  Memo forwarding this to DNFSB also notified delay of 2, 14, 27, 29.
27	Field Management Council review of consolidation of the QPL laboratory and FTF operation.	Letter to the Board describing decision and path forward for the QPL laboratory and FTF operation.	January 2001	Assistant Secretary, EM	COOs met 2/2 with E. Livingston. They agreed on a path forward and will provide to FMC. FMC will review and present to the Secretary.  Delay noted in memo to DNFSB forwarding Commitment 28; Promised by Feb 23.
29	Field Management Council review of the benefit of testing 100% of HEPA filters, including options other than 100% testing.	Letter to the Board describing decision and path forward for testing of HEPA filters.	January 2001	Assistant Secretary, EM	Same as 27 above
3	At the priority facilities listed in Appendix E, the Department will complete Phase I assessments of safety class, confinement ventilation, and fire protection systems.	Response to Phase I assessment guidance/criteria	February, 2001	Assistant Secretary, EM Deputy Administrator, DP	EM and DP have started at all facilities except RFO, where a contract mod is required. Both feel they will make the date.
20	Annually, LPSOs will review the results of ES&H assessments performed during the previous year and provide the Secretary with a summary report for each of their sites.	Summary reports from each LPSO reporting the results of assessments at each of their sites.	February 2001 February 2002	Assistant Secretary, EM Deputy Administrator, DP Office of Science	DP and EM issued guidance to their sites for this review. EM facilities at SC sites will forward through SC as LPSO. DP facilities all go through DP/NNSA.

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9	The Department will develop assessment criteria and guidelines to ascertain the current condition of confinement ventilation systems within defense nuclear facilities.	Assessment criteria and guidelines.	March 2001	Assistant Secretary, EH	EH (Blackwood) has started project.  Workshop scheduled for week of Feb 26 at SRS
15	The Department will establish requirements for a system engineer concept to manage the configuration of systems designated as important to safety.	Draft DOE Order revision submitted into the Directives review process	March 2001	Assistant Secretary, EH	EH lead Richard Stark.  Order language in draft
17	As a supplement to the annual workforce analysis, the FTCP will identify system expertise needed at the Federal level and survey the availability and sufficiency of personnel required to ensure effective oversight of contractor safety systems	Letter to the Board forwarding analyses provided to the Chair of the Federal Technical Capability Panel.	March 2001	Chair, Federal Technical Capability Panel	No status.
13	The Department will develop a plan for conducting a comprehensive study that provides for an in-depth evaluation of the capability to respond to wildfires and emphasizes facility fire safety, including fire detection and suppression systems and facility-specific programs that support those systems.	Comprehensive study plan	April 2001	Assistant Secretary, EH	Not Started. Awaiting Phase 1 results
18	A report will be compiled identifying the Department's needs for Federal technical personnel capable of reviewing safety systems and programs essential to systems operability and the means of addressing critical technical skills gap	Recommendations provided to the Deputy Secretary	April 2001	Chair, Federal Technical Capability Panel	
4	At the follow-on facilities listed in Appendix E, the Department will complete Phase I assessments of safety class, confinement ventilation, and fire protection systems.	Response to Phase I assessment guidance/criteria	May 2001	Assistant Secretary, EM Deputy Administrator, DP	
22	The Department will provide briefings to the Board approximately every four months.	Briefings	May 2001 (1/2001, and about every 4 months )	Assistant Secretary, EH	Board moved first briefing to Public Meeting 2/13/01  Next Workshop scheduled for first week of May 2001 at NTS.

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5	At all facilities listed in Appendix E, the Department will complete Phase I assessments of the remaining vital safety systems.	Response to Phase I assessment guidance/criteria	June 2001	Assistant Secretary, EM Deputy Administrator, DP	
10	The expert team will test the effectiveness of confinement ventilation system assessment criteria and guidelines at two pilot facilities.	Briefing to the Board.	June 2001	Assistant Secretary, EH	
19	Based on conclusions and recommendations made in Commitment 18, changes or additions will be made to the Technical Qualifications Program (TQP) standards and processes.	Revised Technical Qualifications Program standard or process for safety system expertise	June 2001	Chair, Federal Technical Capability Panel	
6	The Department will evaluate the results obtained from Phase I assessments conducted at Facilities of Interest and identify key facilities and/or systems that will receive Phase II assessments.	List of key facilities and systems that will receive a Phase II assessment and a schedule for their completion	July 2001	Assistant Secretary, EM Deputy Administrator, DP Assistant Secretary, Environment, Safety and Health	
21	Annual LPSO reviews of ES&H assessments described in commitment 20 will be institutionalized within the Directives system.	Draft DOE Order or Policy revision submitted into the Directives review process.	July 2001	Assistant Secretary, EH	
7	The Department will assemble teams and begin Phase II assessments.	Letter announcing commencement of the first Phase II assessment	September 2001	Field Office Manager	
11	Field element managers will assemble teams to assess the condition of confinement ventilation systems that are important to safety. Corrective actions will be entered into local corrective action management systems, and as necessary, the Department's Corrective Action Tracking System.	LPSO letters reporting completion with an enclosed sample assessment report from a facility at each site.	September 2001	Assistant Secretary, EM Deputy Administrator, DP	
4	The Department will provide briefings to the Board approximately every four months.	Briefings	September 2001 (1/2001, and about every 4 months )	Assistant Secretary, EH	

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16	The Office of Environment, Safety and Health will monitor the field's response to the Secretary's interim guidance and evaluate implementation progress after one year.	Briefing to the Board	November 2001	Assistant Secretary, EH	
23	DOE will develop a revision to the <i>Nuclear Air Cleaning Handbook</i> .	Letter to the Board announcing placement of the draft handbook into the Directives system for DOE-wide review.	December 2001	Deputy Administrator, DP	
4	The Department will provide briefings to the Board approximately every four months.	Briefings	January 2002 (1/2001, and about every 4 months )	Assistant Secretary, EH	
8	Deficiencies observed during Phase I and Phase II assessments will be tracked and managed in local corrective action management systems. Resources allocated to address findings resulting from confinement ventilation system and other assessments within this Implementation Plan will be identified on an annual basis	Summary of resources allocated within the FY 2003 budget request from congress	February 2002	Assistant Secretary, EH Assistant Secretary, EM Deputy Administrator, DP	
24	DOE will develop a revision to the <i>Nuclear Air Cleaning Handbook</i> .	Issuance of a revision of the <i>Nuclear Air Cleaning Handbook</i>	November 2002	Deputy Administrator, DP	
25	DOE will develop a revision to the <i>Nuclear Air Cleaning Handbook</i> .	Issuance of a letter to field office managers describing the handbook changes and the need to screen authorization basis documents for possible unreviewed safety questions, including filter service life. Corrective actions to be entered into CATS.	November 2002	Assistant Secretary, EM Deputy Administrator, DP	