

memorandum

DATE: November 14, 2005

REPLY TO

ATTN OF: 05-ORP-055 Chairman, Federal Technical Capability Panel

SUBJECT: ENHANCEMENT OF U.S. DEPARTMENT OF ENERGY (DOE) AUTHORIZATION BASIS (AB)
PERSONNEL CAPABILITIES AND QUALIFICATIONS

TO: Distribution – See Attached

Reference: U.S. Department of Energy Federal Technical Capability Panel, Federal Technical Capability Program Annual Action Plan, January 2005.

The Federal Technical Capability Panel (FTCP) is chartered with the responsibility of recruiting, deploying, developing and retaining Federal employees with the necessary technical capabilities to safely accomplish the Department's missions and responsibilities. One of the key activities that FTCP has sponsored during the past year has involved reviewing current practices and experience of personnel in performing DOE AB reviews.

The FTCP chartered a working group of FTCP Agents and AB experts representing a cross-section of the DOE complex. The working group was divided into three sub-groups: sub-group one reviewed good practices and opportunities for improvement; sub-group two reviewed actions to enhance training and qualification, and improve the hiring pipeline; and sub-group three developed roles and responsibilities for AB personnel.

The FTCP has reviewed and endorses the recommendations of the working group. Attached is the Action Plan that includes the activities currently under way to enhance the upgrade and enhance the capability and qualifications of DOE AB personnel, to improve the training and development process, and to enhance the pipeline of Federal AB personnel. The FTCP will track completion of the actions within the Action Plan.

If you have questions or concerns, please contact your FTCP Agent, or Ted Wyka, NA-1, (202) 586-3519, or Dan Hoag, YSO, (865) 576-0511.



Roy J. Schepens, Chairman
Federal Technical Capability Panel

Attachment

cc w/attach:

FTCP Agents

S. J. Coleman, INNOV

Distribution:

Deputy Secretary
Under Secretary (ESE)
Administrator, NNSA (NA)
NNSA CTA (NA-2)
Assistant Secretary for Environmental Management (EM)
Assistant Secretary for Environment, Safety, and Health (EH)
Deputy Administrator for Defense Programs, NNSA
Director, Office of Science (SC)
Director, Office of Nuclear Energy, Science and Technology (NE)
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