

**FTCP Conference Call**  
**March 15, 2006**  
**10:00 - 11:00 a.m. EST**  
**Call-in Number: (301) 903-6013**  
**(Reservation no. 137478)**

1. **Roll Call of Sites/Agents and Opening Remarks**
2. **Discussion on DOE Guide 426.1-1** – Led by Mr. Bruce Murray, HR-10 and Mr. Evans
3. **Update on FTCP Actions/DNFSB Commitments:**
  - a. Status of DNFSB Recommendation 2004-1 Commitments
    - Update on Corrective Action Plan (Commitment 13) activities
      - Action 1: *Conduct a functional workforce analysis as a basis for meeting the needs of the organization's missions for the next five years* – Led by Mr. Bryson
        - Status on effort by *Line Management [to] analyze and identify shortages based upon the 2005 Workforce Analyses, and prioritize a list of key positions ...* CAP Commitment 1.4 due March 2006 – Led by Mr. Wyka and Mr. Boyce
        - Status on effort to Update the Human Capital Management Plan guidance to ensure that the output of the 2005 FTC Program workforce analyses and resulting staffing plans... CAP Commitment 1.6 due March 2006 – Led by Mr. Bryson and Mr. Young
      - Action 2: *Establish and implement a corporate accreditation process and plan based on the Institute of Nuclear Power Operation (INPO) model for the Technical Qualification Program (TQP)* – Led by Mr. Hardwick
        - Status on effort to *Establish a schedule for accreditation of all defense nuclear facilities site/office TQPs approved by the FTCP*, CAP Commitment 2.2 due February 2006 – Led by Mr. Hardwick
      - Action 3: *Reestablish the corporate Technical Leadership Development Program (TLDP – technical intern program) and institutionalize it through commitments to funding and recruitment for classes on an annual basis* – Led by Mr. Hardwick
        - Status on effort to *Develop and publish interim guidance on the development and conduct of the corporate technical intern program*, CAP Commitment 3.3 (NOTE: Lead Responsibility for this commitment is EH-2) due January 2006 – Led by Mr. Hardwick

- Action 4: *Build on the Facility Representative program as a model for Senior Technical Safety Manager (STSM) qualification program and other Functional Area qualification programs* – Led by Mr. Hardwick
  - Status on effort to *Review and revise as applicable the STSM qualification standard*, CAP Commitment 4.2 due December 2005 – Led by Ms. Olinger
  - Status on effort to *Develop a Department-wide STSM training course...*, CAP Commitment 4.3 due March 2006 – Led by Mr. Hardwick and Mr. Szenasi
  - Status on effort to *Identify Departmental Champions for the core science and engineering Functional Area Qualification programs. Develop a schedule to prioritize, review and upgrade as appropriate...*, CAP Commitment 4.6 due April 2006 – Led by Ms. Olinger

**4. Status of SSO Program** – Led by Mr. Mikolanis

- a. Update on Final Assessments
- b. Discussion on March 3, 2006 Letter from DNFSB
- c. Status of SSO meeting at the Facility Representative Workshop

**5. Status of Quarterly Performance Metrics for 2nd Quarter FY 2006** – Led by Mr. Evans

**6. Status of National Training Center Activities** – Led by Mr. Szenasi

**7. Status of Human Capital Management Activities** – Led by Mr. Young

**8. New Business, Concerns, or Issues**

- a. Discussion on need to revise/update the GTB FAQs – Led by Mr. Chaney
- b. Status of Facility Representative Workshop – Led by Mr. Evans

**9. Next Meeting:** April 19, 2006, call-in number (301) 903-0065 [reservation number 143614]