

**FTCP Conference Call**  
**April 13, 2005**  
**10:00 - 11:30 a.m. EST**  
**Call-in Number: Call 301-903-6065**  
**(Reservation no. 115284)**

- 1. Roll Call of Sites/Agents**
- 2. Opening Remarks by Mr. Schepens, FTCP Chair**
- 3. Update on FTCP Actions/DNFSB Commitments:**
  - a. Status of DNFSB Recommendation 2004-1 Commitments
    - Assessment of FTCP effectiveness (Commitment 14 and FTCP Action 4.4) – Led by Mr. Swailes and Mr. Wyka
    - Report identifying highly qualified and experienced personnel in select functional areas (Commitment 15 and FTCP Action 4.1) – Led by Mr. Evans and Mr. Hoag
    - Status of PSO Evaluation of Workforce Analysis and Staffing Plans – Led by Mr. Hoag and Mr. Arango
  - b. Status of Activities Underway to Prepare an Action Plan that Identifies Specific Action to Pursue that will Enhance the Capability and Qualifications of DOE Authorization Basis Personnel (Action 2.1) – Led by Mr. Morrow
  - c. Status of SSO Program Assessments (Action 3.0) – Led by Mr. Swailes
  - d. Status of Quarterly Performance metrics (Action 5.0) – Led by Mr. Wyka
- 4. New Business, Concerns, or Issues**
  - a. FY 2006 Annual Action Plan – Led by Mr. Schepens
  - b. Face-to-Face Meeting in Las Vegas, Nevada – Led by Mr. Schepens
- 5. Next Meeting:** May 18, 2005, Tuscan Hotel, Las Vegas, Nevada