



Department of Energy
National Nuclear Security Administration
Washington, DC 20585



MEMORANDUM FOR ^{Dae} MANAGER, PANTEX SITE OFFICE

FROM: Thomas P. D'Agostino 
Deputy Administrator
for Defense Programs

SUBJECT: APPROVAL OF SITE OFFICE ACTION PLAN
FOR IMPROVING ACTIVITY LEVEL WORK PLANNING
AND CONTROL PROCESSES

We have reviewed the attached Pantex Site Office (PXSO) Action Plan, *Work Planning and Control Site Action Plan for Defense Nuclear Facilities Safety Board (DNFSB) Recommendation 2004-1, Commitment 23*, dated February 3, 2006. The action plan is consistent with the direction provided in my January 23, 2006 memorandum, *Revitalizing Integrated Safety Management; Site Office Action Plans for Improving Activity Level Work Planning and Control Processes*, and is hereby approved.

We appreciate the valuable contributions of PXSO and BWXT Pantex personnel in the workshops and meetings where the action plan content was developed. We will continue to work with you and the contractor to ensure adequate implementation and documentation of the required actions.

If you have any questions, please contact Rick Kendall, at (301) 903-3102 or by e-mail at Rick.Kendall@nnsa.doe.gov.

Attachment

cc w/attachment:

J. Paul, NA-2

F. Russo, NA-3.6

E. Blackwood, EH-21

D. Compton, DR-1





Department of Energy
National Nuclear Security Administration
Pantex Site Office
P. O. Box 30030
Amarillo, TX 79120



FEB - 3 2006

MEMORANDUM FOR: Thomas P. D'Agostino, Assistant Deputy Administrator for
Program Integration, NA-13

FROM:


Daniel E. Glenn, Manager, PXSO

SUBJECT: Work Planning and Control Site Action plan for Defense Nuclear
Facilities Safety Board (DNFSB) Recommendation 2004-1,
Commitment 23

REFERENCE: HQ memo, same subject as above, D'Agostino/NNSA Site Office
Managers, dated January 23, 2006

The referenced memorandum tasked each site to develop Site Office Action Plans for improving activity level work planning and control processes. This action is in response to DNFSB Recommendation 2004-1, specifically Commitment 23 in the DOE Implementation Plan.

Attached is the Pantex Site Office Action Plan for Improving Activity Level Work Planning and Control Processes. If you have any questions, please contact Elisha Demerson at (806) 477-3144.

Attachment

cc w/attachment:

E. Demerson, PXSO, 12-36A
J. Johnson, PXSO, 12-36A
R. Caummisar, PXSO, 12-36A
M. Reaka, PXSO, ESS, 12-36A
B. Mairson, BWXT, 12-69B

NNSA Pantex Site Office Action Plan
for Improving Activity Level Work Planning and Control Processes
 DNFSB Recommendation 2004-1 Implementation Plan Commitment # 23

Commitments		Planned Completion Date	Responsible Individual and Point of Contact	
			Site Office	Contractor
No.	Planned Action			
1	Review existing site work planning and control processes against the "attributes" from Attachment 1, <i>Activity Level Work Planning and Control Processes - Attributes, Best Practices, and Guidance for Effective Incorporation of Integrated Safety Management and Quality Assurance</i> , identify any gaps, and identify corrective actions to eliminate the gaps;	31 MAR 2006	Elisha Demerson	W. Mairson
2	Review existing site work planning and control processes against the best practices and guidance from Attachment 1, <i>Activity Level Work Planning and Control Processes - Attributes, Best Practices, and Guidance for Effective Incorporation of Integrated Safety Management and Quality Assurance</i> , identify areas for improvement, and take appropriate actions;	30 APR 2006	Elisha Demerson	W. Mairson
3a	Institutionalize the Appendix B CRAD (<i>Assessment Criteria and Guidelines for Performing Assessments of the Effectiveness of Incorporation of Integrated Safety Management and Quality Assurance Principles Into Activity Level Work Planning and Control at NNSA Sites</i>) from Attachment 1, <i>Activity Level Work Planning and Control Processes - Attributes, Best Practices, and Guidance for Effective Incorporation of Integrated Safety Management and Quality Assurance</i> , so that activity level work is routinely assessed by the site offices and contractors for all contractor organizations that perform work;	30 APR 2006	Elisha Demerson	W. Mairson J. Woolery
3b	Complete first assessment using the Appendix B CRAD.	30 APR 2006	Elisha Demerson	W. Mairson J. Woolery
3c	Complete second assessment using the Appendix B CRAD.	31 JUL 2006	Elisha Demerson	W. Mairson J. Woolery
3d	Determine remaining assessments to be conducted for the year and develop schedule for performing the assessments.	31 AUG 2006	Elisha Demerson	W. Mairson J. Woolery
4	Confirm that work planners are adequately trained and qualified to the criteria/expectations defined in Attachment 2, <i>Training and Qualification of Work Planners</i> ,* or for those work planners who are not qualified, identify dates by which they will be qualified;**	*30 May 2006 **30 SEP 2007	Jerry Johnson	W. Mairson G. Pool J. Woolery
5	Implement periodic/routine management observation of work activities and interaction with workers in the field/on the floor in accordance with the criteria/expectations defined in Attachment 3, <i>ISM - Management on the Floor Interaction with Workers</i> ;	31 MAR 2007	Elisha Demerson	W. Mairson J. Woolery
6	Document how the above actions will flow down to ensure the adequacy of work performed by subcontractors, and how adequate implementation by subcontractors is verified.	31 MAR 2007	Elisha Demerson	W. Mairson R. Flodman M. Knight