



Department of Energy
National Nuclear Security Administration
Washington, DC 20585

January 7, 2004

The Honorable John T. Conway
Chairman
Defense Nuclear Facilities Safety Board
625 Indiana Avenue, NW.
Suite 700
Washington, D.C. 20004

Dear Mr. Chairman:

Enclosed for your information are copies of responses to the Quality Assurance Improvement Plan Action 3.2.2 from our Site Offices. Action 3.2.2 requires a memorandum from each Site Office Manager indicating that implementation of the quality assurance assessment process has been effectively implemented.

We will continue to monitor the Site Offices progress in improving quality assurance assessment process and keep you informed. If you have any questions, please have your staff contact Rabi Singh at (301) 903-5864.

Sincerely,

A handwritten signature in black ink, appearing to read "Everet H. Beckner".

Everet H. Beckner
Deputy Administrator
for Defense Programs

Enclosures

cc w/out enclosures:
M. Whitaker, DR-1
B. Cook, EH-1

