

**ACTION TRACKING DNFSB RECOMMENDATION 93-4**

| Item Number | Description  | Deliverable               | Milestone          | Assignee                       | Status     |
|-------------|--|---------------------------|--------------------|--------------------------------|------------|
| 934.IP.1    | Prepare Draft Implementation Plan                          | Draft Implementation Plan | September 30, 1993 | Susan Peterman<br>513-865-3982 | Completed. |
| 934.IP.2    | EM Provide Draft Implementation Plan to DNFSB              | Implementation Plan       | September 30, 1993 | Dave Kozlowski<br>301-427-1712 | Completed. |
| 934.IP.3    | DNFSB Staff Comments on Implementation Plan                |                           | October 15, 1993   | DNFSB                          | Completed. |
| 934.IP.4    | Begin concurrence process                                  |                           | October 22, 1993   | Dave Kozlowski<br>301-427-1712 | Completed. |
| 934.IP.5    | Submit IP to Executive Secretary for Secretary's signature |                           | October 29, 1993   | Dave Kozlowski<br>301-427-1712 | Completed. |
| 934.IP.6    | Submit IP to Board   |                           | November 5, 1993   | Dave Kozlowski<br>301-427-1712 | Completed. |

| Item Number   | Description  | Deliverable                             | Milestone   | Assignee                              | Status   |
|---------------|--|---|---|---------------------------------------|--|
| 934.A.2.(1)   | A Technical Management Plan will be developed for Fernald  | Technical Management Plan for Fernald   | December 18, 1993   | Susan Peterman<br>513-865-3982        | Completed. Revised Fernald TMP was submitted as an enclosure to the third quarterly report.  |
| 934.A.2.(1).a | Reviewing the Environmental Restoration Program, EM-40 Management Plan (DOE/EM/RH/02) and Project Management Plan outline from DOE Order 4700.1 Project Management System to develop model for Technical Management Plan   |   | November 15, 1993   | Susan Peterman<br>513-865-3982        | Completed.   |
| 934.A.2.(1).b | Establishing an outline of contents for the Technical Management Plan  | Outline of Technical Management Plan    | November 15, 1993   | Susan Peterman<br>513-865-3982        | Completed. Revised outline was accepted by the DNFSB with minor revisions on February 17, 1994.  |
| 934.A.2.(1).c | Identifying qualified key personnel at DOE Fernald Field Office and Headquarters for technical direction, monitoring, and oversight of contractor performance for inclusion in the Technical Management Plan including necessary training to meet current performance expectations |   | December 18, 1993   |                                       | Completed. The final generic TMP was submitted to the DNFSB on July 5, 1994, and the revised Fernald TMP was submitted as an enclosure to the third quarterly report. These Plans identify the key personnel at both DOE Headquarters and at Fernald.  |
| 934.A.2.(2)   | A Technical Management Plan for Hanford will be developed  | Technical Management Plan for Hanford   | January 18, 1994  | Roger Freeburg<br>509-376-6628        | Completed. The revised Hanford TMP was submitted as an enclosure to the third quarterly report.  |
| 934.A.2.(3)   | Assess initial compliance of Fernald with the Technical Management Plan; and develop corrective action/implementation plan including schedule, as required   | Submit documented results of assessment | September 30, 1994.<br>(date changed in April 1994 status report) | Team                                  | Completed. The initial compliance assessment of the Fernald Area Office TMP was conducted October 20-21, 1994. The final report for the assessment was completed and submitted to FN on November 8, 1994. A copy of the assessment report is included as an enclosure to the fifth DNFSB Recommendation 93-4 IP quarterly status report. |
| 934.A.2.(4)   | A generic Technical Management Plan will be developed for future contracts   | Generic Technical Management Plan       | December 18, 1993   | EM-424/Dave Kozlowski<br>301-427-1712 | Completed. The final generic TMP was submitted to the DNFSB on July 5, 1994.   |

| Item Number | Description   | Deliverable   | Milestone                           | Assignee   | Status   |
|-------------|---|---|-------------------------------------|--|--|
| 934.A.2.(5) | Interface with and provide input for rewriting of DOE Order 4700.1 Project Management System and with the Secretary's Contract Reform Team to incorporate the requirements for implementation of a technical management plan. |   | As required.                        | Mary McCune<br>301-427-1869                        | Completed. A copy of the final generic TMP was submitted to the DOE Order 4700.1 Rewrite Committee as well as to the Secretary's Contract Reform Implementation Team in a memorandum from the Acting Deputy Assistant Secretary for Environmental Restoration dated 7/94.  |
| 934.C.2.a   | Interface with the committees during preparation of the technical management plans.   |   | As required.                        |  |  |
| 934.C.2.b   | Present completed technical management plans to the committees.   |   | January 15, 1994                    | Mary McCune<br>301-427-1869                        | Completed. A copy of the final generic TMP was submitted to the DOE Order 4700.1 Rewrite Committee as well as to the Secretary's Contract Reform Implementation Team in a memorandum from the Acting Deputy Assistant Secretary for Environmental Restoration dated 7/94.  |
| 934.C.2.c   | Work with the committees to incorporate lessons learned from this process into their activities.  |   | As required.                        | Mary McCune<br>301-427-1869                        |  |
| 934.C.2.d   | Copies of committee reports will be provided to the DNFSB.  | Contract Reform Team final report<br>Revised DOE Order 4700.1 | December 31, 1993<br>When Available | Mary McCune<br>301-427-1869                        | Completed. Public Draft of the Contract Reform Team Report was issued February 1994, and was transmitted to the DNFSB in a letter dated April 4, 1994 to the Chairman of the DNFSB from the Assistant Secretary for Environmental Management.<br><br>Final report for the DOE Order 4700.1 Rewrite Committee will be provided to the Chairman of the DNFSB when available. Open. |
| 934.D.2.a   | EH will complete their review of the Type B Investigation   | Comments on Type B Investigation                              | October 15, 1993                    | Prakash<br>Conjere 301-903-2443                    | Completed.   |
| 934.D.2.b   | the EH-42 Deputy Office Director will lead the independent assessment   | Initiate assessment   | November 8, 1993                    | EM-42 Deputy<br>Office<br>Director<br>301-427-1746 | Completed. Initial assessment was conducted the week of December 6, 1993. A follow-up to perform a root cause was completed the week of January 17, 1994.  |

| Item Number | Description   | Deliverable  | Milestone  | Assignee                                     | Status  |
|-------------|---|--|--|--|---|
| 934.D.2.c   | the Fernald site will be assessed on how they are addressing the corrective actions recommended in the Type B Investigation         |  |  |  |   |
| 934.D.2.d   | the assessment and recommendations for Fernald will be documented   | Submit assessment                                    | December 18, 1993  | EH-42 Deputy Office Director<br>301-427-1746 | Completed. An Interim Assessment Report was transmitted on December 20, 1993. The final assessment report was transmitted to the DMFSB on February 4, 1994.   |
| 934.D.2.e   | the corrective action plan will be developed and monitored  |  | As required.   | Mary McCune<br>301-427-1869                  | Completed. A letter closing out this activity was sent to the Chairman of the DMFSB on May 16, 1994.  |
| 934.E.2.a   | DOE will develop a restart procedure based on revised DOE Order 5480.31 and Operational Readiness Review Standard.                  | Restart procedure                                    | December 31, 1993  | Chris White<br>513-648-3172                  | On March 10, 1995, OEPA was notified of the DOE approval to proceed with neutralization. In-situ neutralization of six tanks of UMH solution began ahead of schedule on March 24, 1995. The Department is investigating an alternative to utilize an additional vendor to treat 100,000 gallons of the UMH solution. A copy of the SAR will be transmitted to the DMFSB following its finalization. Open. |
| 934.E.2.b   | Complete a study on tank integrity of UMH tanks and, as appropriate, factor those results into the start-up procedure and schedule. | Tank Integrity Study                                 | March 31, 1994   | Chris White<br>513-648-3172                  | Completed. The Tank Integrity Study was finalized December 31, 1993. This study was provided informally to the DMFSB staff at their visit to Fernald in February 1994. The Study is also provided along with the April, 1994, quarterly status report as a formal submittal to the Board.   |
| 934.E.2.c   | Obtain approval by Assistant Secretary for Environmental Restoration and Waste Management for restart of the UMH process            | Approval to restart.                                 | Upon completion of restart procedure                       | Chris White<br>513-648-3172                  |   |
| 934.F.2.a   | Continue training and implementation of the proposed requirements for the Facility Representative Program as they are developed     | Fully qualified Facility Representatives for Fernald | August 15, 1995 (date changed in April 1994 status report) | Vally Quaidler 513-648-3137                  | The completion date for this activity is on schedule for August 15, 1995. Open.   |

| Item Number | Description  | Deliverable  | Milestone   | Assignee                    | Status  |
|-------------|--|--|---|-----------------------------|---|
| 934.F.2.b   | Develop procedure for Fernald Facility Representative program and training and qualification | Fernald Facility Representative Program and training and qualification procedure | February 15, 1994   | Wally Qualder 513-648-3137  | Completed. The Facility Representative Program and training and qualification procedure was finalized and is being transmitted formally to the Chairman of the DNFSB as an enclosure to the April 1994 quarterly status report. |
| 934.G       | Submit quarterly status reports  | Quarterly Status Reports   | Issue 15 days after close of quarter; initial report January 15, 1994 | Dave Kozlowski 301-427-1712 | In process.   |

bcc:  
EH-9

Distribution

EM/GTN  
EM/FORS  
EM-40 (2)  
EM-42 (3)  
McCune reader  
B. Lowry, BA&H  
Pat Suspense (2)  
Official File Copy

*T.S. Kipton*

EM-424:MMcCune:tsk:903-8152:4/14/95:dnfsb6.qrt  
Attachment:ipstatus.6

P. Hevner review:

*pl 4/14*

M. White review:

*CLF for Mch 4/14*

FILE CODE: 1230.3

CC COMMIT NUMBER: EM95-02420

EM-423  
McCune  
4/ /95

EM-423 *OK*  
Kozlowski  
4/14/95

*h* EM-423 *OK*  
Chaney  
4/14/95

~~EM-42~~  
Murphie  
4/19/95

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Flore  
4/ /95

EM-40  
Baublitz  
4/1/95

*f* EM-40 *come*  
Owendoff  
4/19/95

EH-9 *lucine*  
Whittaker  
4/24/95

*pl* EM-40  
Cott  
4/21/95

EM-1  
Grumbly  
4/ /95

*pl* EM-2  
Guimond  
4/3/95  
*5*

M/R: Action must be signed no later then April 17.  
Contact for EH-9 is Joe Arango  
Contact for EM-20.1 is Scott Purvis *SP 4/20*



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| 934.IP.3    | DNFSB Staff Comments on Implementation Plan                |                           | October 15, 1993   | DNFSB                          | Completed. |
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Official File Copy

*T.S.K. / km*

EM-424:MMcCune:tsk:903-8152:4/14/95:dnfsb6.qrt  
Attachment:ipstatus.6

P. Hevner review: *pl 4/14*  
M. White review: *CLF for MLW 4/14*

FILE CODE: 1230.3

CC COMMIT NUMBER: EM95-02420

EM-423  
McCune  
4/ /95

EM-423 *OK*  
Kozlowski  
4/14/95

*h* EM-423 *OK*  
Chaney  
4/14/95

~~EM-42~~  
Murphie  
4/19/95

~~EM-42~~  
Flore  
4/ /95

EM-40  
Baublitz  
4/1/95

*f* EM-40 *come*  
Owendoff  
4/19/95

EH-9 *lucine*  
Whittaker  
4/24/95

*pl* EM-40  
Cott  
4/21/95

EM-1  
Grumbly  
4/ /95

*pl* EM-2  
Guimond  
4/3/95  
*5*

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Contact for EH-9 is Joe Arango  
Contact for EM-20.1 is Scott Purvis *SP 4/20*

