

Index of Topics Discussed at Teleconferences on Implementing Environmentally Preferable Purchasing Requirements

U.S. Department of Energy
October 14, 1998 – July 23, 2009

Below is the index to the U.S. Department of Energy's quarterly teleconferences on implementing Environmentally Preferable Purchasing. **When using information from past teleconferences, please check the date of the teleconference to determine whether the information is up to date.** The index is organized according to the following subjects:

AWARDS
GUIDANCE, POLICY, PROGRAM INFORMATION
PRODUCTS
RECYCLING
REPORTING

AWARDS

- U.S. Department of Energy Award – **2009**:Jul 23; **2006**: Oct 26; **2005**: Oct 27; **2004**: Oct 28
- Federal Electronics Challenge Award - **2009**:Jul 23
- White House Closing the Circle Award – **2008**: May 1; **2007**: Nov 1; **2006**: Jan 26; **2005**: Oct 27, Apr 28; **2004**: Oct 28, Jul 22; **2001**: Aug 30; **2000**: May 25; **1999** - Apr 29

GUIDANCE, POLICY, PROGRAM INFORMATION

Acquisition Letters/Guide

- Chapter 23 "Environment, Conservation, and Occupational Safety" of DOE *Acquisition Guide* – **2007**: Jul 26
- Memorandum to DOE Procurement Directors to include environmental preferability, and, in particular biobased content, in purchasing contracts and orders – **2004**: Oct 28
- Revisions to incorporate EO 13148, Environmental Leadership, and EO 13149, Fleet and Transportation Efficiency - **2001**: Mar 1
- Signed May 16, 2000 - **2000**: May 25
- Draft - **1999**: Aug 26

Environmentally Preferable Purchasing Program Guidance

- Alternative Fuel/Vehicle Guidance – **2006**: Jul 27; **2005**: Jan 27

- Biobased Product Guidance – **2008**: Jul 31; **2007**: May 3; **2006**: Oct 26, Apr 27, Jan 26; **2005**: Jul 28, Apr 28, Jan 27; **2004**: Oct 28, Apr 27; **2003**: Mar 27; **2002**: Dec 12, May 23; **2001**: Mar 1; **1998**: Oct 14
- Changes to the Guidance: *U.S. Department of Energy Affirmative Procurement Program for Products Containing Recovered Materials* - **2001**: May 24, Mar 1; 1998: Oct 14
- Checklist for Successful Environmentally Preferable Purchasing Program – **2003**: Mar 27
- Component of Environmentally Preferable Purchasing - **2002**: May 23
- Designated Products – **2009**: Apr 23 (Tool), Jan 22; **2005**: Jul 28, Apr 28; **2001**: Aug 30; **2000**: Nov 30, Aug 17, Feb 24; **1998**: Oct 14
- *DOE Environmentally Preferable Purchasing Program Handbook* - **2008**: Jul 31
- *DOE Strategic Plan to Implement Executive Order 13101* - **2000**: Nov 30, Aug 17, May 25; **1998**: Oct 14
- Energy Efficient Products Procurement Final Rule – **2009**: Apr 23
- Energy Policy Act of 2005 – **2006**: Jul 27
- Energy/Water Efficient Product Guidance – **2007**: Nov 1; **2006**: Jan 26; **2005**: Jan 27
- Environment, Safety, and Health (EH) assumes responsibility for Pollution Prevention Program and with it the Environmentally Preferable Purchasing Program (contact information and website) – **2002**: Sep 26; **2001**: Nov 29
- Federal Electronics Challenge – Memorandum of Understanding – **2005**: Apr 28
- *Federal Electronic Product Environmental Assessment Tool* – **2005**: Apr 28
- Federal Electronics Recycling Contract – READ – **2005**: Apr 28
- *Federal Guide for Green Construction Specs* – **2005**: Apr 28
- *Federal Leadership in High Performance and Sustainable Buildings* Memorandum of Understanding – **2006**: Jul 27
- *Federal Strategic Plan to Implement Executive Order 13101* - **1999**: Nov 17
- *Hanford Site Strategic Plan to Implement Executive Order 13101* - **1999**: Nov 17
- Historically Underutilized Businesses (HUB) and other small, local business purchasing requirements in relation to EPP - **2008**: Jul 31
- Name Change from Affirmative Procurement to Green Buying (Environmentally Preferable Purchasing) - **2001**: May 24
- Recycled Product Guidance - Recovered Materials Advisory Notices (RMAN) – **2006**: Jan 26; **1999**: Nov 17
- Treasury Department Biobased Contracts for Food and Janitorial Service – **2009**: Jul 23
- Sustainable Design – **2006**: Jan 26

America Recycles Day - **2000**: Nov 30

Biobased –

- Proposed labeling rule – **2009**: Jul 23
- Proposed/Designated products – **2009**: Jan 22
- Success stories - **2009**: Jul 23

Center for the New American Dream Conference - **2002**: May 23

Contract Template Language

- Architect/Engineer – **2009**: Jul 23

- Computers – **2009**: Jul 23
- Construction – **2009**: Jul 23
- Imaging Equipment and Televisions – **2009**: Apr 23
- Janitorial Services – **2009**: Jul 23
- Office Supplies – **2006**: Jul 27
- Service – **2009**: Jul 23

CPG - Comprehensive Procurement Guideline

- Newly Designated Products – **2007**: Jul 26; **2004**: Jul 22; **1999**: Nov 17
- Process - **1998**: Oct 14
- Work group membership - **2000**: Nov 30

Cradle-to-Cradle Purchasing – 2009: July 23

DEAR - Department of Energy Acquisition Regulations

- Changes – **2001**: Mar 1
- RCRA 6002 flow down to construction and other sub-contractors – **2007**: May 3, Jan 25; **2003**: Mar 27; **2001**: Mar 1; (following discussions prior to revised DEAR) **2000**: Aug 17, May 25; **1999**: Nov 17, Aug 26
- Recycling Coordinator requirement for all Facility Management Contractors - **2001**: Mar 1

DOE Site EPP Programs – 2007: Jan 25 (Fermi Lab)

Earth Day Activities – 2009: Apr 23; **2008**: May 1

Electronic Purchasing Systems – 2005: Apr 28; **2003**: Jun 26

Environmental Management Systems and EPP

- Incorporating Green Purchasing in Your Environmental Management System – **2008**: Oct 23; **2006**: Jan 26; **2005**: Apr 28
- How EMS Relates to Environmentally Preferable Purchasing - **2003**: Dec 4

Environmentally Preferable Purchasing

- 10-Year Teleconference Celebration – **2008**: Oct 23
- Experts - **2000**: Aug 17
- Procedure – **2008**: Oct 23

Executive Order 13423 – 2007: May 3, Jan 25

FAR - Federal Acquisition Requirements - (discussion prior to revised FAR) **1999**: Nov 17

- FAR Case 2004-32 for Biobased Products – **2008**: Feb 7; **2007**: Jul 26, May 3, Jan 25; **2006**: Apr 27; **2005**: Jan 27
- FAR Case 2006-8 for Energy Efficiency – **2008**: Feb 7; **2007**: Jul 26, May 3
- FAR Case 2006-30 for EPEAT (computer) Products – **2008**: Feb 7; **2007**: Jul 26, May 3, Jan 25
- FAR Case for Recycled Construction Products – **2007**: Jan 25

- FAR Case 2005-39 for flow down of requirements to subcontractors – **2008**: Feb 7; **2007**: Jul 26, May 3, Jan 25

Federal Electronics Challenge – 2007: Nov 1; **2003**: Sep 25

Federal Environmental Executive – 2004: Oct 28

Federal Environmental Symposium – 2008: Feb 7; **2007**: Nov 1

Fleets/Transportation – 2007: May 3

Green Acquisition Advocates

- Newly designated - **2001**: Mar 1
- Position descriptions - **2000**: May 25; (“Point of Contact”) **1999**: Aug 26
- Signature requirement on purchases - **2001**: Mar 1

Green Buildings/Interagency Sustainability Working Group – 2009:Jul 23;
2007: Jan 25

GSA Advantage Website – 2008: Jul 31; **2007**: Nov 1, Jul 26

Hindrances to Purchasing Top 9 Products - 2002: May 23, Dec 12; **2000**: May 25

Inspections, U.S. Environmental Protection Agency RCRA – 2003: Sep 25,
Mar 27; **1999**: Aug 26

Justification for Exempt Purchases

- Allowed exemptions - **2001**: Mar 1; 1998: Oct 14
- Form - **2001**: Mar 1
- Requirement – **2008**: Jul 31; **2001**: Mar 1
- Tracking - **1999**: Aug 26

Life Cycle Analyses (BEES) – 2005: Jul 28

Material Safety Data Sheets - 2008: Jul 31

Micropurchase Level - 2001: Mar 1; **1999**: Aug 26

National Recycling Coalition Congress – 2003: Sep 25

Performance/Purchasing Agreements & Contract Specifications

- Construction/Demolition - **2000**: Feb 24
- Flow down of requirements in contracts – **2002**: Dec 12

Pilot Projects of Biobased Products – 2004: Jul 22

Pollution Prevention Program

- FY 2001 Conference - **2000**: Aug 17

- Goals for 2005 and 2010 - **1999**: Nov 17
- Information Portal - **2000**: May 25; **1999**: Aug 26
- Site plans - **1999**: Nov 17

Posters for Biobased Product Display – 2005: Apr 28

Preferred Procurement Partnership – 2005: Jan 27

Price, Reasonable - 1999: Aug 26

Reuse

- Paint – **2008**: Oct 23
- Scientific Equipment – **2008**: May 1

Standards - 2003: Jun 26

- EcoLogo Office Machines - **2008**: Feb 7
- EPEAT Imaging Equipment - **2008**: Feb 7

Sustainable Buildings

- Federal Commitment to Green Building and *Federal Green Construction Guide* – **2008**: Feb 7; **2007**: May 3; **2005**: Jul 28
- High Performance Sustainable Buildings Assessment Tool - **2008**: Jul 31

Training

- DOE Buying Green Requirements: Why, What, and How to for all purchasers (invoice, P-Card, sub-contracts) - **2008**: Jul 31; **2001**: Mar 1; **2000**: May 25; **1999**: Aug 26
- EPP Training for Purchasing Card Users and Approving Officials – **2009**: Apr 23
- Gov Online Learning Center: Green Purchasing Training – **2004**: Oct 28
- Sustainable Products - **2001**: May 24

Warranties

- Biobased – **2008**: Jul 31; **2007**: Jul 26

WasteWise Partnership Program available to federal facilities - 2001: May 24

Website – 2008: Jul 31; **2005**: Oct 27

PRODUCTS

How to Find - 2004: Apr 27 (biobased purchasing website); **2002**: Dec 12 (three key websites); **2000**: Nov 30 (*Buying Resources Guide*)

Additives (biobased diesel) - **2008**: Jul 31

Adhesives – 2004: Oct 28

- Remover - **2009**: Jul 23

Antifreeze – 2005: Oct 27; 1999: Apr 29

Bedding, bed linens, towels – 2005: Jul 28

Binders – 2005: Apr 28; 2002: Dec 12; 1999: Apr 29

Blasting grit – 2004: Oct 28, Jul 22; 2001: Nov 29

Bristols - 2000: May 25

***Carpet-nylon**

- Biobased - 2006: Oct 26; 2005: Jul 28
- Recycled – 2008: Jul 31; 2006: Jul 27; 2002: May 23; 2001: Nov 29

***Carpet-nylon backing**

- biobased – 2006: Apr 27; 2005: Jul 28
- recycled - 2001: Nov 29

Carpet-polyester – 2004: Oct 28; 2000: Feb 24; 1999: Apr 29

Cartridges – toner, ink jet, color

- Blanket ordering agreement – 2007: Nov 1
- Cartridgeless printers – 2006: Apr 27
- Designated (toner color and black&white), not designated (ink jet) – 2005: Apr 28; 2003: Jun 26
- Effect on warranty – 2005: Apr 28; 2003: Jun 26; 2001: Aug 30
- How to ensure quality – 2006: Apr 27; 2005: Apr 28; 2003: Jun 26; 2001: Aug 30; 1999: Jan 21
- Life Cycle Analysis – 2005: Oct 27
- Prebate programs - 1999: Jan 21
- Recycling toner cartridges/closed loop contracts - 2001: Aug 30; 1999: Jan 21'
- Suppliers – 2009: Apr 23, Jan 22; 2008: Jul 31; 2003: Mar 27; 1999: Jan 21
- With recycled content - 2001: Aug 30

Caulking – 2004: Jul 22

Cement/concrete with cenospheres – 2004: Oct 28; 2001: Nov 29

Cement/concrete with fly ash/blast furnace slag – 2007: Jan 25; 2006: Jul 27; 2005: Apr 28; 2002: May 23; 2000: May 25 (listed as one of top 9 products but not discussed), Feb 24

Cement/concrete with silica fume – 2006: Apr 27; 2004: Oct 28; 2001: Nov 29

Certification - 2000: Feb 24; 1999: Nov 17, Aug 26

Chemicals – 2007: Jul 26; 2004: Oct 28

Cleaning products - 2001: Nov 29, Aug 30

- Bath and tile – **2009:**Jul 23; **2006:** Oct 26
- Carpet and upholstery – **2006:** Oct 26
- Floor stripper – **2006:** Oct 26
- Glass - **2006:** Oct 26, Jan 26
- Graffiti/Grease Remover - **2009:**Jul 23
- Hand and sanitizers – **2009:**Jul 23; **2006:** Oct 26
- Laundry – **2006:** Oct 26
- Wheels – Fleet – **2006:** Jan 26

Clothing – 2006: Oct 26

Compost – 2007: Nov 1

Containers

- Biodegradable – **2006:** Oct 26
- Recycling - **2002:** Dec 12; **1999:** Apr 29

Cutlery, biodegradable – 2006: Oct 26

Custodial Products/Services – 2005: Apr 28, Jan 27; **2004:** Apr 27; **2003:** Jun 2

De-Icer – 2006: Oct 26

Detergent (Parts Washers) – 2004: Jul 22, Apr 27

Diesel – 2007: May 3, Jan 25; **2006:** Jan 26; **2004:** Jul 22, Apr 27

Diesel fuel additives – 2005: Jul 28

Drums, Industrial - 2002: Dec 12; **2000:** Nov 30

Dust Suppressant – 2006: Oct 26

Electronic Equipment – 2007: Jul 26; **2003:** Sep 25

Energy Efficient - 2001: Mar 1

- Contract language for Energy Star rated products – **2007:** Jul 26; **2006:** Jan 26; **2003:** Mar 27

Fertilizers – 2007: Nov 1; **2006:** Oct 26

Film

- Biodegradable – **2006:** Oct 26
- Durable plastic – **2006:** Oct 26

Flooring - 2001: Nov 29

- Linoleum - **2000:** Feb 24

Flowable fill - 2000: Feb 24

Fluorescent light tubes - 2001: Nov 29, May 24

Folders - 1999: Apr 29

- Plastic envelopes versus file/presentation folders – **2005:** Oct 27; **1998:** Oct 14

Fuel, alternate - 2000: Nov 30

Furniture-office – 2005: Apr 28; **2004:** Oct 28, Jul 22; **2001:** Nov 29, May 24

Hydraulic fluids - 2009: Jul 23; **2008:** Jul 31; **2004:** Apr 27; **2003:** Dec 4, Jun 26; **2002:** Dec 12

- Mobile Equipment – **2007:** May 3; **2005:** Jul 28
- Stationary Equipment – **2006:** Oct 26

Imaging Equipment (printers, copiers, fax machines, multi-function devices) – 2009: Jan 22

Insulation

- Cellulose loose fill, fiberglass, foam-in-place, phenolic rigid foam, rock wool (recycled content) - **2000:** Feb 24
- Foam-in-place (biobased content) – 2006: Oct 26; 2004: Jul 22

Landscaping timbers - 2008: Jul 31

Lighting – LED/SSL Luminaires – 2009: Apr 23

Liners-plastic trash – 2006: Apr 27; **1999:** Apr 29

Lip Care – 2006: Oct 26

Lubricant

- Chainsaw – **2007:** May 3
- Cutting, drilling, tapping (machining fluid) – **2007:** Jul 26, Jan 25; **2006:** Oct 26
- Firearm – **2006:** Oct 26
- Gear – **2007:** May 3
- Metal Working – **2009:** Jul 23; **2006:** Oct 26
- Greases (food grade, multi-purpose, rail track, truck, unspecified) – **2006:** Oct 26
- Penetrating – **2009:** Jul 23; **2008:** Jul 31; **2007:** May 3; **2006:** Jan 26; **2005:** Jul 28
- Two-Cycle Engine – **2007:** May 3; **2006:** Oct 26
- Vehicle – **2007:** Jul 26; **2006:** Apr 27; **1999:** Apr 29

Lumber-plastic (non-structural) - 2000: Aug 17

Mulch - 2008: Jul 31

Non-Ozone Depleting Substances – 2006: Jul 27; **2004:** Oct 28

Paint/Sealants

- Biobased – **2004:** Jul 22
- Consolidated versus reprocessed - **2000:** Feb 24
- Corrosion resistant – **2006:** Jan 26
- Suppliers – **2006:** Apr 27; **2000:** Feb 24; **1999:** Apr 29
- Volatile organic compounds - **2000:** Feb 24
- Wood and concrete sealers – **2008:** Jul 31; **2006:** Oct 26

Panels, composite – 2006: Oct 26

Paper

- Copy – **2006:** Jul 27; Apr 27; **2000:** Nov 30; **1999:** Apr 29, Jan 21; **1998:** Oct 14
- Copy for Color Printers – **2005:** Apr 28
- Daily planner refills - **2001:** May 24
- Engineering pads - **2001:** May 24
- Sticky notes - **1999:** Apr 29

Pipe-nonpressure – 2006: Apr 27; **2004:** Oct 28, Jul 22; **2001:** Nov 29

Racks-bicycle – 2004: Oct 28, Jul 22; **2001:** Nov 29

Railroad Crossing Surfaces – 2004: Oct 28

Ramps-modular threshold – 2004: Oct 28, Jul 22; **2001:** Nov 29

Roof coating/sealant – 2005: Jul 28

Roofing – 2004: Oct 28, Jul 22; **2001:** Nov 29

Signs - 2000: Nov 30

Six Sigma – 2009: Jan 22

Solvents

- Adhesive/mastic remover – **2006:** Oct 26
- Concrete/asphalt release fluid – **2006:** Oct 26
- Graffiti/grease remover – **2006:** Oct 26

Sorbents - 2006: Oct 26; **2005:** Oct 27; **2004:** Jul 22

Tires-recycled - 2001: Nov 29

Tires

- Low rolling resistance – **2008:** May 1
- Non-lead weights – **2008:** May 1

- Retread – **2008**: May 1; **2006**: Apr 27; **2005**: Apr 28; **1999**: Apr 29

Tissue – **2006**: Apr 27

Top (roughly \$1M) products purchased by DOE – **2006**: Apr 27; **2005**: Apr 28; **2002**: Dec 12, May 23; **2000**: May 25

Transformer Fluid – **2009**: Jul 23; **2006**: Oct 26

Typewriter printer ribbons - **1999**: Apr 29

Vehicular parts – **2006**: Apr 27; **2005**: Apr 28; **2004**: Oct 28, Jul 22; **2003**: Mar 27; **2001**: Nov 29

Viewgraphs – **2005**: Oct 27

Waterless urinals – **2005**: Jan 27

Water tank coating/sealant – **2005**: Jul 28

RECYCLING

- Construction materials – **2009**: Jan 22
- Excess materials – **2009**: Jan 22
- Radioactive contamination concerns - **2000**: Nov 30

REPORTING

Methods

- Copy paper as a separate item - **2000**: May 25
- Environmentally preferable purchases - **2000**: Nov 30
- Justified exceptions – **2004**: Jul 22 Publications - **2001**: Aug 30
- Office of Management and Budget Scorecards – **2007**: Jul 26
- Tracking – **2009**: Jul 23; **2008**: Feb 7; **2006**: Jan 26 (software); **2000**: Nov 30, Aug 17, Feb 24 (construction); **1999**: Aug 26 (software)
- Vendor reporting – **2005**: Jan 27

On-Line

- FY2008 reporting instructions – **2008**: Oct 23
- FY2008 preliminary reporting instructions - **2008**: Jul 31
- FY2007 reporting instructions – **2007**: Nov 1
- FY2006 reporting instructions – **2006**: Oct 26
- FY2005 reporting instructions – **2005**: Oct 27
- FY2004 reporting instructions – **2004**: Oct 28
- FY2003 reporting instructions – **2003**: Dec 4, Sep 25, Mar 27
- FY2002 reporting instructions, due dates, and new contact information – **2002**: Sep 26
- FY2001 reporting instructions - **2001**: Nov 29

- FY2000 reporting instructions - **2000**: Nov 30, Aug 17
- FY1999 reporting instructions - **1998**: Oct 14

Requirements

- \$10,000 reporting requirement - **2000**: Nov 30; **1999**: Nov 17, Aug 26; **1998**: Oct 14
- GSA purchases – **2003**: Dec 4
- Newly designated items - **2000**: Aug 17
- Paper purchasing requirement with no exceptions - **1999**: Jan 21
- Product availability review annually - **2001**: Nov 29
- Proposal to streamline - **2001**: Nov 29; **2002**: May 23
- Streamlining – **2007**: Jan 25
- Website – **2007**: Jan 25

Results

- FY2008 – **2009**: Jan 22
- FY2007 - **2008**: Feb 7
- FY2006 – **2007**: Jan 25
- FY2005 – **2006**: Apr 27
- FY2004 – **2005**: Jan 27
- FY2003 – **2004**: Jul 22
- FY2002 – **2003**: Mar 27
- FY2001 - **2002**: May 23
- FY2000 versus FY1999 - **2001**: Mar 1
- FY1999 - **2000**: Feb 24
- FY1998 - **1999**: Jan 21
- FY1997 - **1998**: Oct 14
- Since FY1997, posted on the DOE website for all DOE sites - **2001**: Mar 1