

Department of Energy (DOE) Fire Safety Committee

Minutes of the November 20, 2007 meeting

Written by: Jim Bisker, Chairman

Members and guests present:

Jim O'Brien	Larry D. Perkins	Jennifer Rehbein	Jim Landmesser, Sr.
Pat Smith	Bill Froh	David Boyll	Sharon Steele
Terry Dembrowski	Matt Cole	Bill Brown	Gerald Granzen
Bob Bitter	Justin Zamirovski	Ric Roses	Gerald Kelliher
Craig Christenson	Pat Copp	Peter Feng	Mike Collopy
Richard Kobelski	Dave Mertz	Taryn Couchman	David Greer
Bill Boyce	Jim Bisker		

Members not present:

Joe Desormeau	Walter Futrell	Jim Streit	Rodney Barnes
Dale West	John Sharry	Douglas Freels	Neal Hara
Brian Fiscus	Gordon Veerman	Jim Brown	Cathy Karney
Gary Piermattei	Bruce Campbell	John Ford	J. Brad Wallace
Carol P. Rice			

Items discussed are listed as follows:

**Fire Safety Committee Charter**

The chairman described that the existing charter posted to the Fire Protection Program web site (<http://www.hss.energy.gov/nuclearsafety/nsea/fire/fsc.html>) will be undergoing a revision to: (1) recognize a Steering Committee which is made up of Central Technical Authorities and major Secretarial offices, whose purpose is to validate management support for Committee initiatives; (2) adopt new ongoing Committee functions of supporting the logistics of the annual Fire Safety Workshop and Fire Protection Program web site; and, (3) open the Committee chairmanship to a 2-year term vote. In addition to discussing the revised Charter, Committee members also agreed that fire protection SME's with the Defense Nuclear Facilities Safety Board should be included in all Committee business activities as Committee advisors. Included with these minutes is a draft Charter that is being offered for review. Please send all comments to the chairman by 12/17/07. Final revisions to the Charter will be posted to the web site sometime later, depending on review content.

**Fire Safety Workshop**

A location was selected for the 2008 Fire Safety Workshop as the Washington, DC area (Forrestal or Germantown facilities) to be held sometime in April. A working group was established to detail the logistics of the workshop including registration, speakers and

training sessions. If others would like to participate in this working group, please contact one of the following members:

Sharon Steele  
Bill Boyce  
Matt Cole  
Justin Zamirowski  
Jim Bisker

### **Future Committee Initiatives**

The chairman described that two guidance documents are in need of updating in 2008: DOE-STD-1066-99, *Fire Protection Design Criteria*, and DOE-STD-1088-95 *Fire Protection for Relocatable Structures*. The chairman proposed that the two standards be combined into a single document (for paperwork reduction purposes) and was informed that a scoping report would be needed for HSS managers/Steering Committee approval before any revision work commences. A working group was established to detail the logistics of these revisions. If others would like to participate in this working group, please contact one of the following members:

Jim Landmesser  
Craig Christenson  
Bill Boyce  
David Boyll  
Matt Cole  
Peter Feng  
Mike Collopy  
Jim Bisker

Also, Bill Boyce brought up the issue regarding a revision to the DOE O 420.1B, *Facility Safety Order* primarily to address Department's current dilemma in understanding the building code provisions listed in section 4.b of the Order. The chairman identified that HSS has a draft technical position in the review chain somewhere and that it might be better to revise the Order instead of issuing a technical position as there are "other" issues facing the 4.b clause. The chairman also stated that jurisdiction for any order revision rests with the Office of Primary Interest (OPI) and that perhaps we could make a committee recommendation on revising the order in the Department's best interests.

### **Other Committee Items**

The chairman identified that all committee members should have their vital information posted into the DOE fire protection directory/list server. This directory is located at: (<https://hqlnc.doe.gov/eh/Fire+Protection.nsf/hp?OpenForm>) and includes instructions on updates and list server postings. Also, the next scheduled full committee meeting will be sometime mid January 2008.