



*Operations Assessment Field Handbook Development Session
FR/SSO Workshop
Las Vegas, NV
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On December 1, 2010 the FR Steering Committee discussed a revision to the Operations Assessment Field Handbook

Two volunteers agreed to participate in the revision (Epsilon Systems Solutions, Inc. PXSO support is also participating)

A conference call was conducted on February 9, 2011 to begin the process



Results of the first Conference Call

- **Discussed who this is being designed for**
 - Outcome = FRs (to use in the field)

- **Discussed what a revision was being based and focused on**
 - Outcome = geared toward Conduct of Operations, but with an understanding of how assessment and observation processes identify issues, relay concerns to contractors, and track and close findings and observations

- **Discussed what the final product would look like**
 - ♦ Outcome =
 - Re-write the current “Red Book” and rename it the “FR Field Handbook”
 - Use the same format and size as the current “Red Book” [5½ x 8 ½ w/ plastic ring binders]
 - Replace Part IV with the CRD of Order 422.1 “Conduct of Operations”



Path Forward

- **Prepare a “straw man” of the proposed process, and prepare a draft rewrite of Chapter 2 of the current Part II of the “Red Book” as an example. This includes a new introductory section.**
 - Due date: End of April
- **Once the straw man of Ch. 2 is complete, conduct a poll of the FR population to see what they think of the proposals**
 - Due date: TBD
- **Complete rewrite of the “Operations Assessment Field Handbook” [rename “FR Field Handbook”]**
 - Due date: TBD
- **Send rewrite through the Tech Standards RevCom process**
 - Completion date: TBD



Development Session

- What do you think?
- Questions?

