



eTQP Management System Pilot Implementation Status

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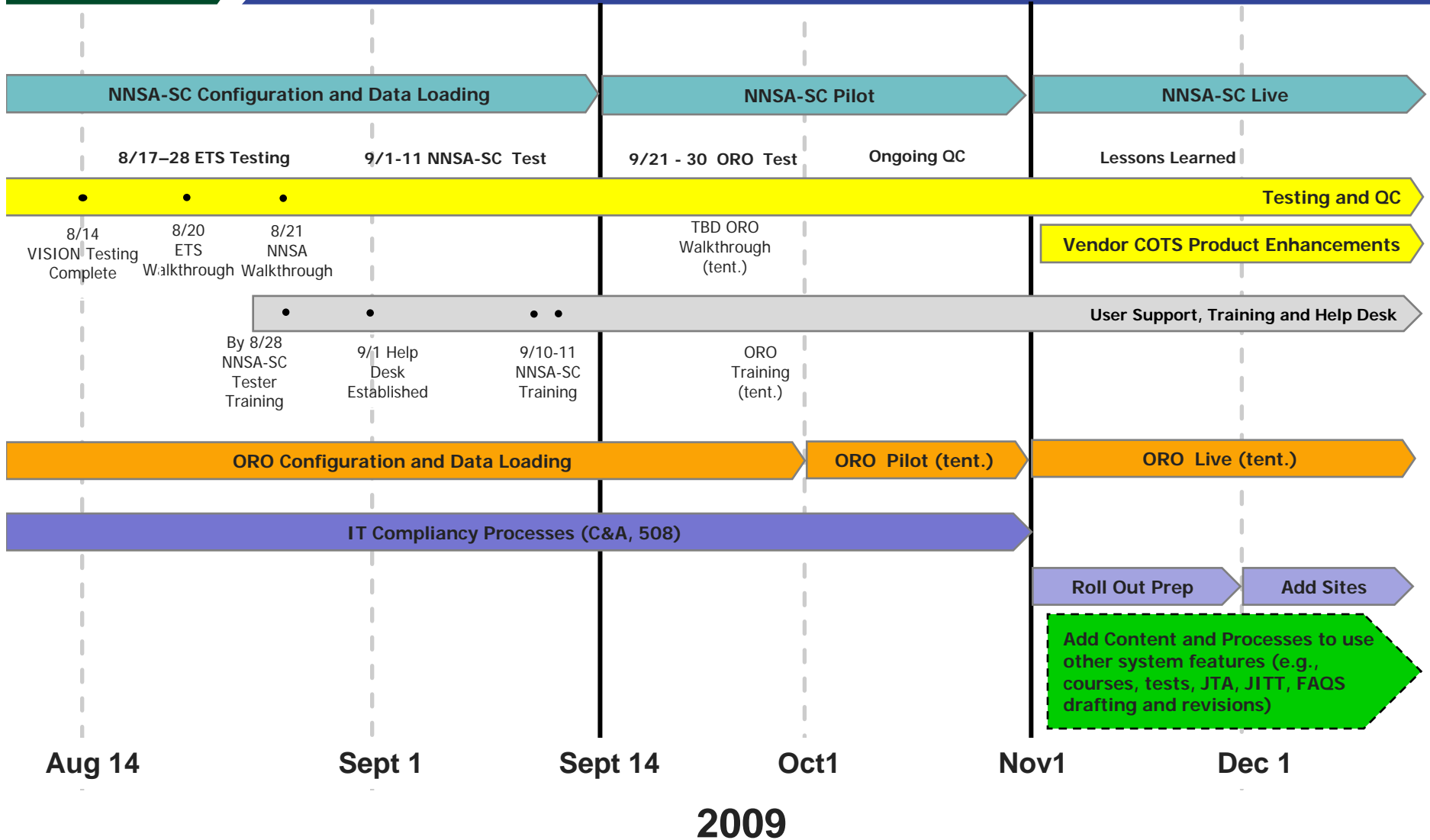


Overview

- eTQP Pilot Schedule Update
- Site Implementation Approach
- Additional Features and Benefits
- eTQP Configuration Demonstration
- Next Steps

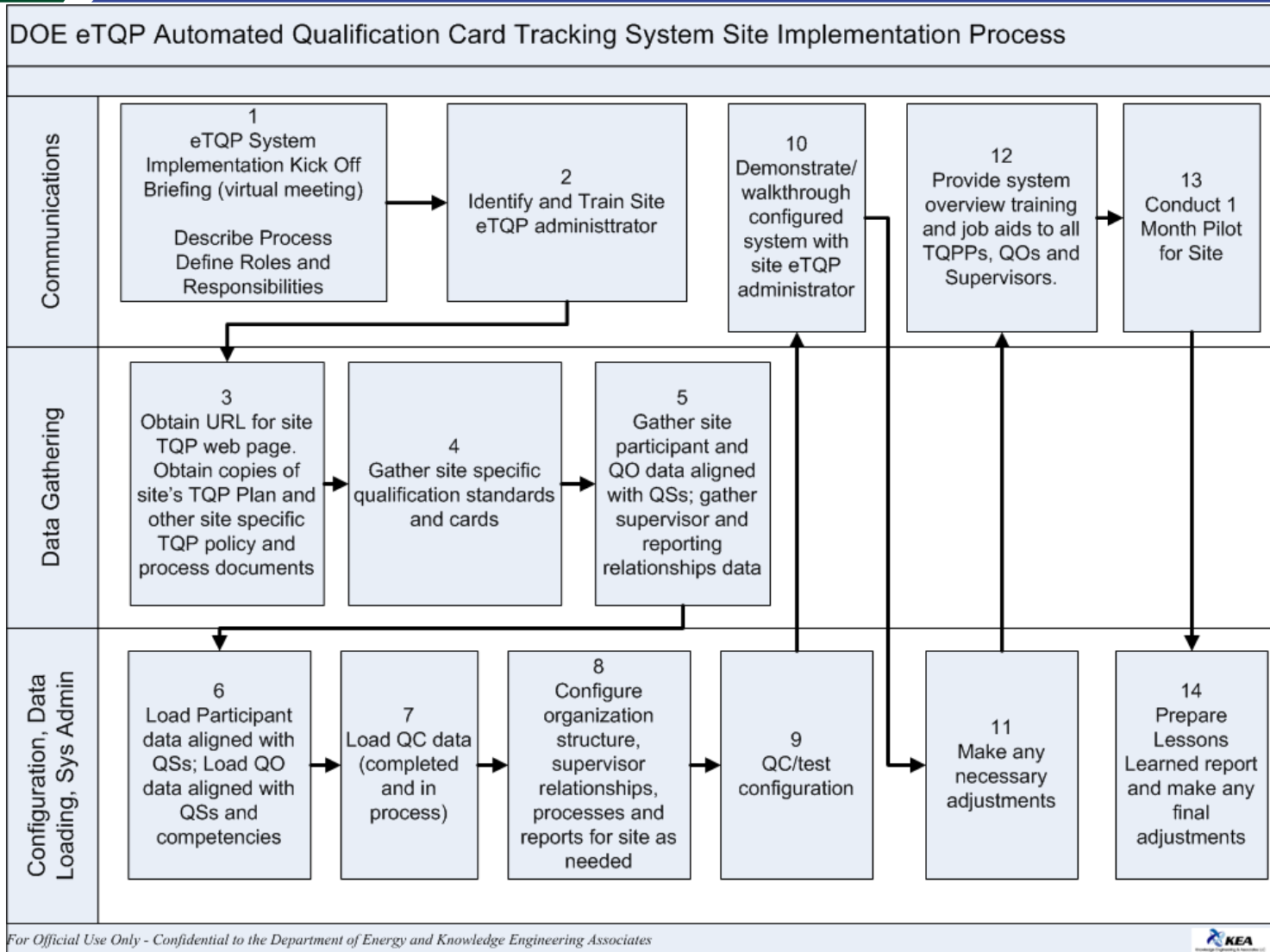


eTQP Pilot Schedule Update





Site Implementation Process





Site Implementation Schedule

Step	Description of Steps to Implement eTQP at an Individual Site	Est. Comp. Date
1	eTQP System Implementation Kick Off Briefing (virtual meeting). Describe Process Define Roles and Responsibilities	Start date
2	Identify and Train Site eTQP administrator	1 week
3	Obtain URL for site TQP web page. Obtain copies of site's TQP Plan and other site specific TQP policy and process documents	2 weeks
4	Gather site specific qualification standards and cards	2 weeks
5	Gather site participant and QO data aligned with Qs; gather supervisor and reporting relationships data	2 weeks
6	Load Participant data aligned with Qs; Load QO data aligned with Qs and competencies	3 weeks
7	Load QC data (completed and in process)	3 weeks
8	Configure organization structure, supervisor relationships, processes and reports for site as needed	4 weeks
9	QC/test configuration	4 weeks
10	Demonstrate/walkthrough configured system with site eTQP administrator (test as needed)	4 weeks
11	Make any necessary adjustments	5 weeks
12	Provide system overview training and job aids to all TQPPs, QOs and Supervisors.	6 weeks
13	Conduct 1 Month Pilot for Site	10 weeks
14	Prepare Lessons Learned report and make any final adjustments	12 weeks

- 2 – 4 sites can be done simultaneously
- Begin 12/1/09 (order to be determined)
- Goal: Finish in 2Q FY11 (NLT 3/31/11)



Increase System Usage and Value

- **Develop processes/content for other features**
 - ID and align courses, create learning plans
 - Examinations
 - Enhanced/ISD/SAT FAQs development
 - Common approach to equivalencies, etc.
- **Align with future FTCP Goals and Objectives**
- **Evaluate applicability to other programs (e.g., PMCDP)**



eTQP Demonstration

Role	Demonstration
Admin	Enter new TQP Participant (TQPP) in system <ul style="list-style-type: none"> • Associate GTB, FAQs, and SSQS <ul style="list-style-type: none"> • Automatically Generate Electronic Qualification Cards
TQPP	TQPP accesses system <ul style="list-style-type: none"> • Review QC status • Access learning material/curriculum (NNSA Ref Guide) • Request evaluation by QO
QO	Qualifying Official administers qualifying event <ul style="list-style-type: none"> • Accept request for evaluation • Record qualification completion with comments
TQPP	As QO completes evaluations, QC is automatically updated (provides basis for reporting)
Super.	Review Status of In Process TQPPs
Admin	Reporting (Quarterly Report)



Next Steps

- Complete Pilot
- Interested sites should contact ETS program support staff
 - Identify team and implementation date
 - Review high level project plan/schedule
- ETS will also be meeting with sites
- Begin process to further align with future FTCP Goals and Objectives



ETS Key Contacts

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