



Costly and Dangerous

- ◆ Do you feel confident depending on a disorganized person with a cluttered office when your project is on a deadline?
- ◆ Clutter is a fire, safety, and health hazard issue.
- ◆ Clutter blocks exits.
- ◆ Accidents and injuries caused by clutter in the workplace account for thousands of hours of lost time, and millions of dollars in workers compensation and medical costs, and sometimes long-term disability.
- ◆ Cluttered workplaces can make accomplishing tasks awkward, conducting operations dangerous, and result in hand positions where a sudden slip might cause your hand to move into a cutting tool, pinch point, or moving machinery.
- ◆ Experts estimate that an employee can waste an hour a day looking for misplaced items in a cluttered or disorganized office.
- ◆ Loose clothing, neckties, work gloves, rings, bracelets or long hair can become entangled in office or other worksite equipment when one tries to work in a cluttered, unsafe work place.
- ◆ Clutter creates distractions that rob focus and energy.
- ◆ A messy office inspires no one and blocks creativity.
- ◆ Clutter interferes with accomplishment and fulfillment of work.



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