

HEADQUARTERS OPERATIONS SECURITY (OPSEC)

PROGRAM VISION

Everyone wants the OPSEC Program but no one wants to apply OPSEC in the workplace. The Headquarters OPSEC Program is targeting the application, awareness, and training of OPSEC in the Workplace, during Travel, with Foreign Nationals, in Research Technology Protection (RTP), the Family/Domestic, and for OPSEC to become a Culture/Way of life not just a security discipline.

The Headquarters OPSEC Program will incorporate and teach OPSEC Security Principles, Denial & Deception Security Principles, and Risk Management & Analysis Security Principles

OPSEC is not an entity unto its own but it is a security discipline united with all other areas of security. A qualified OPSEC assessment person is to be involved in and perform an OPSEC assessment with these security disciplines OPSEC Assessment, Technology Security Counter Measures assessment & certification, Headquarters Survey certification & assessment, and Headquarters Vulnerability Assessment. An OPSEC assessment is to be a part of the final report for each security discipline. The OPSEC program will be integrated or work closely with the Classified Matter Protection and Control program, the Headquarters Security Awareness Program, and the conducting internal inquiries regarding unauthorized disclosures and unaccounted-for classified matter.

The OPSEC program will use all of the security disciplines in the Technical and Information Security program to look at security through the eyes of a friend and an adversary. Operations Security is a tool that our adversaries believe in ... and one that we at the DOE Headquarters need to understand and integrate into our daily routine. Our work is information, and not all of it is classified. What we do not always realize is how much we are giving away by our predictable behavior, casual conversations, routine acquisitions and other Internet information. We must be careful of what we are revealing - failure to do so could provide our adversaries with the information they need to execute additional terrorist acts.

DOE HQ OPSEC Program Scope

Everyone wants the OPSEC Program but no one wants to apply OPSEC in the workplace.

- I. HQ OPSEC Program Targets of Application, Awareness, and Training
 - A. OPSEC Awareness for the **Workplace**
 - B. OPSEC Awareness during **Travel**
 - C. OPSEC Awareness with **Foreign Nationals**
 - D. OPSEC Awareness in **Research Technology Protection (RTP)**
 - E. OPSEC Awareness for the **Family/Domestic**
 - F. OPSEC Awareness to become a **Culture/Way of life**
 - G. OPSEC Awareness for **Secretaries and vulnerability to social engineering**

- H. OPSEC Polling of OPRs for issues/roadblocks within their organizations to **instituting the OPSEC mindset** – brainstorm/develop counter plan to resistance
 - I. **OPSEC Behavior Modification**
- II. HQ OPSEC Program Components Security Principles
- A. OPSEC Security Principles
 - B. Denial and Deception Security Principles
 - C. Risk Management and Analysis Security Principles
- III. Security Disciplines that the OPSEC Program should be an integral part

OPSEC is not an entity unto its own but it is a security discipline united with all other areas of security.

A qualified OPSEC assessment person should be involved in and perform an OPSEC assessment with each discipline below. An OPSEC assessment should be a part of the final report for each discipline. In addition, considerations to include the Vulnerability Assessment as being a part of the Headquarters Technical and Information Security program.

- A. OPSEC
 - B. TSCM
 - C. Survey
 - D. Vulnerability Assessment
- IV. Security Specialist
- A. All security specialists should be required to have an OPSEC certificate before they can become qualified as a Security Specialist