

# Occupational Safety and Health Protection for DOE Employees



The Occupational Safety and Health Act of 1970, Executive Order 12196, and 29 CFR Part 1960 require the heads of Federal agencies to furnish employees places and conditions of employment that are free from job-related safety and health hazards.

## Management Responsibilities

- ◆ Comply with applicable OSHA standards or approved DOE alternate standards.
- ◆ Establish procedures for responding to employee reports of unsafe or unhealthful working conditions.
- ◆ Acquire, maintain, and require the use of approved personal protective equipment and safety equipment.
- ◆ Ensure that personnel who are trained in hazard recognition conduct inspections of all workplaces at least annually and that employee representatives are permitted to participate.
- ◆ Establish procedures to assure that no employee is subject to restraint, interference, coercion, discrimination, or reprisal for exercising his/her rights under the DOE safety and health program.
- ◆ Post notices of unsafe or unhealthful working conditions found during inspections.
- ◆ Assure prompt abatement of hazardous conditions. Employees exposed to the conditions must be informed of the abatement plan. Conditions which pose an imminent danger must be corrected immediately.
- ◆ Develop a management information system to retain records of occupational accidents, injuries, illnesses, and their causes. An annual summary of injuries and illnesses must be posted for a minimum of 30 days.
- ◆ Conduct safety and health training for top management, supervisors, safety and health personnel, safety and health committee members, employee representatives, and all other employees.

## Employee Responsibilities

- ◆ Comply with applicable OSHA standards or approved DOE alternate standards.
- ◆ Comply with DOE policies and directives relative to the safety and health program.
- ◆ Use personal protective equipment and safety equipment provided by DOE.

## Rights of Employees and Their Representatives

- ◆ Participate in the DOE safety and health program. Employees must be authorized official time to participate in the activities provided by Executive Order 12196, 29 CFR Part 1960, and the DOE safety and health program.
- ◆ Have access to DOE standards, injury and illness statistics, and safety and health program procedures.
- ◆ Present comments on proposed DOE alternate standards.
- ◆ Report and request inspections of unsafe or unhealthful working conditions to the appropriate officials, including the Secretary of Labor, with assured anonymity. However, the Secretary of Labor encourages employees to use DOE procedures for reporting hazardous conditions as the most expeditious means of correction.



**The Safety and Health Official for this Workplace is:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

*The Department of Energy  
Designated Safety and  
Health Official is :*

**Chief Health, Safety and  
Security Officer  
HS-1  
1000 Independence Avenue, SW  
Washington, DC 20585**